

MINUTES
SEC-AAAE GENERAL MEMBERSHIP MEETING
2023 AAAE ANNUAL CONFERENCE & EXPOSITION
Saturday, June 3, 2023, 8:30 a.m. to 9:45 a.m.
The Colorado Convention Center
Denver, Colorado

I. Welcome..... Perry Miller, AAE, President

President Miller opened the meeting at 8:30 a.m. and welcomed the SEC-AAAE membership to Denver, Colorado and the General Membership Meeting.

II. Approval of Minutes..... Carol Gaddis, Secretary/Treasurer

Secretary/Treasurer Gaddis presented the Minutes of the General Membership Meeting of May 1, 2023 held in Richmond, Virginia. A motion was received to approve the minutes as presented. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

III. Treasurer's Report..... Carol Gaddis, Secretary/Treasurer

Secretary/Treasurer Gaddis presented the Treasurer's Report ending April 30, 2023 showing the following balances:

SEC-AAAE Operating Account:	\$ 169,928.76
SAMA Educational Foundation, Inc.:	\$1,101,136.99

A motion was received to approve the Treasurer's Report as presented. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

IV. President's Comments..... Perry Miller, AAE

President Miller provided an overview if his year as President and the success of the Richmond conference.

V. COMMITTEE REPORTS

Executive Secretary..... Bob Brammer

Mr. Brammer had nothing to report.

2023 Annual Conference..... Perry Miller, AAE, Chairman

President Miller gave an overview of the success of the 2023 Annual Conference held in Richmond, Virginia that drew a record audience of 527 registrations.

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2024 Annual Conference..... Ron Mathieu, AAE, Chairman

President Miller noted the 2024 SEC-AAAE Annual Conference would be held in Birmingham, Alabama, on March 16-19, 2024.

2025 Annual Conference..... Jack Christine, AAE, Chairman

Mr. Christine noted the 2025 SEC-AAAE Annual Conference would be held in Charlotte, North Carolina on March 22-25, 2025.

Professional Education Committee..... Judi Olmstead, AAE, Madam Chairman

No update received.

Student Scholarship & Academic

**Outreach Committee..... Willie Carter, CM, Chairman
Colleen Brooks, Madam Vice-Chairman
Dan Barton, Vice-Chairman
Ethen Croop, AAE, Vice-Chairman
Kevin Vandeberg, AAE, Vice-Chairman**

As provided by Willie Carter:

Internships – There are 3 internship grants available for FY 23 and FY24. The committee will increase its engagement with students and airports via the following efforts:

- Quarterly email blast to all SEC chapter members about internship**
- Increase conversations/ awareness with aviation schools in the SEC Region**

Scholarships – Committee is currently waiting for Gwen Basaria (AAAE) to meet with ISTS Scholarship and Tuition Services to discuss the following options:

- 1. Potentially benefit from discounted rate to use ISTS for SEC AAAE Chapter scholarships or,**
- 2. Use the AAAE national platform for ISTS applications for not only the 8 AAAE scholarship programs + Hudson scholarship, but also all regional chapter programs (the Northeast chapter is also interested in participating). This may require a change to the SEC application window to match AAAE's (currently AAAE's applications open December 1st, close March 17th.)**

Fundraising – The committee is currently planning possible fundraising initiatives to incorporate with the host chapter for the Annual Meeting. These initiatives are to support the scholarship program.

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Membership Development

**Committee..... April Cameron, Madam Chairman
Thomas Wallace, AAE, Vice-Chairman
Roger Allen, AAE, Vice-Chairman
Dave Long, AAE, Vice-Chairman**

As provided by April Cameron: The Membership Development Committee has recruited 20 new Corporate Members and 120 new Executive Members for a total of 683 members.

**Corporate Liaison Committee..... Ryan Sisemore, P.E., Chairman
Benjamin Goebel, AIA, Vice-Chairman
Edward Wessel, Vice-Chairman
Kevin Wu, AAE, Vice-Chairman**

As provided by Ryan Sisemore: The Corporate Committee met in person at the SEC-AAAE Annual Conference in Richmond. It was the largest turnout in recent memory with 20 to 25 in attendance. We discussed our virtual networking/learning sessions, annual chapter awards, and continuing education initiatives. Additionally, we discussed hosting several M/W/DBE firms at next year's committee meeting to make short presentations. Likely we would connect with the host airport to develop a list of potential firms interested in that opportunity. The annual awards luncheon was successful with awards being given to Lakeland Linder International in the GA Airfield category, John C. Tune Airport in the GA Architecture category, Memphis International (MEM) for both the Air Carrier Airfield and Architecture categories, and finally Richard Strickland of Key West International for Airport Professional of the Year.

**Conference Site Selection Committee..... David King, P.E., Chairman
Jack Christine, AAE, Vice-Chairman
Judi Olmstead, AAE, Vice-Chairman
Patrick Wilson, AAE, Vice-Chairman
Terry Blue, AAE, Vice-Chairman**

As provided by David King: The site selection committee is reviewing the Conference RFP and plans to advertise upon completion and interview prospective venues for conference years 2026 and 2027 at the 2024 SEC-AAAE Conference in Birmingham, Alabama.

**Conference Financial Oversight
Committee..... Robert Campbell, AAE, Chairman
Basil Dosunmu, CM, Vice-Chairman**

As provided by Bob Campbell: The Conference Financial Oversight Committee reviewed the financial records for the 2023 SEC-AAAE Finance and Administration Conference held in Ft. Lauderdale, FL February 5-7. Natalie Fleet of AAE provided the revenue and expenses of the conference and the committee reviewed them for reasonableness and has no findings to report. AAE and the Southeast

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Chapter split the net income from this conference 50/50. The net income for the conference as reported by the AAAE was \$90,699.78, with

\$45,349.89 due to the Southeast Chapter. AAAE issued an initial check to the Southeast Chapter in early March in the amount of \$7,905. A final check in the amount of \$37,444.89 will be issued to the Chapter in the coming weeks.

**Young Professionals Program..... Brendon Washburn, AAE, Chairman
Cody Bauman, Vice-Chairman
Lauren Scott, AAE, Madam Vice-Chairman
George Groh, AIA, Vice-Chairman
Sarah Ryan, Madam Vice-Chairman
David Sconzo, Vice-Chairman**

As provided by Cody Bauman: Since our last update the Committee has finalized all the marketing material that will be utilized to promote and market the newly branded committee. Over the next few weeks, both recruitment emails and social media outlets will be used to start to promote the program. In the month of June, the Committee plans to schedule and execute the first meeting and continue to recruit mentees with a goal to have at least 10 mentees enrolled by the end of July. Below includes an outline of our action plan with dates.

Milestone	Due/By Date	Responsible
Reach out to current mentors	Complete	George
Edit/revise YoPro Tracking Excel sheet (remove contents that don't pertain)	Complete	Cody
Finalize enrollment language and details for SEC Marketing & Communications to use for recruitment	Complete	Brendon
SEC Marketing and Communications - develop social pages/splash to start recruiting mentees	July 1	Cody
SEC Marketing and Communications - send out correspondence to recruit mentees	June 10	Cody
Develop a List Topics for the Bi-Monthly Meetings - each of us generate 3 topics	Complete	All
Provide/request SEC board leadership mentions YoPro at SEC conference	Complete	Brendon
Finalize first discussion topic with presentation material for all to review	June 15	All
Schedule first Bi-Monthly meeting	July 1	Brendon/Cody

**General Aviation Committee..... Keith Holt, CM, Chairman
Judith-Ann Jarrette, AAE, Madam Vice-Chairman
Shaun Germolus, AAE, Vice-Chairman
Greg Heaton, Vice-Chairman**

As provided by Keith Holt: The GA Committee does not have anything new to report other than a desire to soon work with the Membership Committee on possibilities to better identify Chapter members at GA airports as part of the membership registration process.

Goal Digger Workshops..... Judi Olmstead, AAE

No update received.

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**Marketing & Communications..... Becky Huckaby, AAE, Madam Chairman
Glen Thomas, C.M., Vice-Chairman
Tess King, Madam Vice-Chairman**

As provided by Becky Huckaby: The Marketing and Communications Committee is working with the Young Professionals Committee to promote the new name via social media in June. We are looking for content from the Board and all Committees to promote regarding committee work. If you have an upcoming event or program you want to highlight, please contact anyone on the committee.

Resolutions & Bylaws..... Bob Brammer, Chairman

As reported by Bob Brammer: Resolutions of appreciation were presented and approved at the 2023 SEC-AAAE Annual Conference by the General Membership.

**Diversity Committee..... Deontae Watson, AAE, Chairman
Andrew Jones, AAE, Vice-Chairman
Hollie Baron, AAE, Madam Vice-Chairman
Kenneth Weeden, Vice-Chairman**

As provided by Deontae Watson: At the DEI committee meeting this month, May 15, 2023, the committee collectively brainstormed on revamping the current vision while entering a new term. In addition to this the committee recommends appointing a new Chair (A. Jones) and confirming current Vice Chairs (H. Baron, K. Weeden, and C. Thompson).

Items the Committee is currently working on include: engaging with educational institutions to advocate for student participation with AAE and SEC-AAAE, continued recruitment of members to join the SEC-AAAE DEI Committee, and during the week of June 12th the Committee plans to gather suggested website updates to edit current information that accurately communicates our existing vision and mission and request to add photos that bring more character to all committees

Items projected for the 2023-2024 term include:

- **Fall 2023 DEI Webinar (Topic: possibly student/university outreach)**
- **Winter/Spring 2024 DEI Webinar (Topic TBD)**
- **Collaborate with SEC-AAAE Young Professional Committee to discuss young professional impacts and succession planning at airports**
- **Work to Charter a Student Chapter of AAE in the Southeast region**

**Virtual Student Outreach Program..... Jacob Kohlhorst, AAE, Chairman
Dorea Elmadih, Madam Vice-Chairman
Martagus Newton, Vice-Chairman**

As provided by Jacob Kohlhorst: No new information to report.

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VI. Old Business

There was no old business.

VII. New Business

There was no new business.

VIII. Announcements

President Miller acknowledged the past past chairs of AAAE and the past presidents of the SEC-AAAE. Current committee leaders were likewise recognized. President Miller passed the gavel to President-Elect Crilly. In turn, President-Elect Crilly presented President Miller with a Past President plaque.

President Elect Crilly asked for students to stand and be recognized. He likewise recognized those who had been employed in the airports industry less than five years.

AAAE Chairman Mark Gale thanked the membership for their support during his term as Chairman of the American Association of Airport Executives.

IX. Adjournment

There being no more business to come before the SEC-AAAE General Membership, President Miller adjourned the meeting at 9:14 a.m.

Respectively submitted,

Carol Gaddis
Secretary/Treasurer

CG:RB:rb